

MAY 10, 2021

A regular meeting of the Sidney Public Schools Board of Trustees was held at 7:00 PM at the Administration Office on posted notice by the clerk. Present were Trustees Ben Thogersen, Jon Marker, David Seitz, Randy Iversen, Lisa Gorder, Kelly Dey, Craig Steinbeisser and Alex Villegas. Also in attendance were Superintendent- Brent Sukut, District Clerk- Nicki Beyer, High School Principal- Carl Dynneson, West Side Principal- Sharri Vandall, Central Principal- Sara Romo and Special Ed Director- Michelle Monsen. Absent were High School Assistant Principal- Danny Coryell, Middle School Principal- Kelly Johnson and Curriculum Director- Thom Barnhart.

At 7:00 PM, Chairman Thogersen called the meeting to order with Nathan Roth- Audio/visual, Hadley Garsjo, Jack Thogersen, Seth Dodds, Madion Sparks, Abby Schilling, Alexa Lonski, Ella Norby, Ellie Burns, Kayla Spacks, Weslie Zoanni, Rachelle Sparks, Lorilee Norby, Ryan Schilling and Josh McGahan in attendance and community attendance via Facebook Live. Mr. Thogersen stated an opportunity for community comment on non-agenda items would be provided at the end of the meeting.

Ms. Dey moved to approve the minutes for April 12th, 2021 as well as the April claims 232881 through 232913 in the amount of \$319,295.65. The motion passed 6 to 0 following a second by Mr. Marker.

Trustees reviewed the April 2021 ASB Report. The following transfers were approved unanimously on a motion by Mr. Iversen and a second by Ms. Dey:

- \$ 237.10 from WS Elementary (Acct 401) to Speech & Drama (Acct 104) Typo- Transposition of Fund Number
- \$ 300.00 from Class A Divisional (Acct 154) to Athletics (Acct 123) Trainer donation of tourney pay
- DONATIONS OF TOURNAMENT/ATHLETIC BENCH WORKER PAY TO THE FOLLOWING ACTIVITIES*
- \$ 30.00 FROM Athletics (Acct 123) TO Girls Basketball (Acct 134)
- \$ 150.00 FROM Athletics (Acct 123) TO Girls Softball (Acct 132)
- \$ 810.00 FROM Athletics (Acct 123) TO Wrestling (Acct 153)
- \$ 60.00 FROM 2C Boys Basketball (Acct 158) TO Athletics (Acct 123)
- \$ 75.00 FROM 2C Boys Basketball (Acct 158) TO Girls Softball (Acct 132)
- \$ 255.00 FROM C Divisional (Acct 157) TO Girls Softball (Acct 132)
- \$ 75.00 FROM C Divisional (Acct 157) TO Girls Basketball (Acct 134)

SUPERINTENDENT/ADMINISTRATORS REPORTS:

- * Provided the March financial reports and the building principals, special education director and curriculum director updates to the Board
- * Reported District enrollment is down from 1309 to 1302 PK-12 as of May 1, 2021
- * Reviewed May home scheduled events
- * District Projects
 - *Insurance Committee Meeting - April 30, 2021*
 - Discuss renewal options for 2021-22
 - Rates increase approximately 6.95%
 - The committee is recommending acceptance of the one-year premium that will finish out the current contract with EBMS and allow for the District to solicit bids for 22-23 if desired
 - *High School Gym Floor – Graphics following sanding of the floor*
 - Students, staff & public presented a 5 option survey. Data will be compiled and reported to the Trustees
 - *ESSER II and III Update*
 - Work in progress. The OPI continues to work on the application process and how monies can be utilized
 - *Reviewed Job Openings, New Hires, Transfers and Resignations. Approved Transfers are as follows:*
 - Lorraine Allen from Middle School FCS/History to Middle School FCS/Library
 - Brianna Lunderby from West Side Special Education Aide to Speech Aide
 - Shari Maki from Middle School Special Education Teacher to Middle School Social Studies Teacher
 - Toni Smelser from West Side Speech Aide to West Side Title I Aide – this was put on hold
- * Updated District COVID cases as of Friday, May 7, 2021, No active positive or quarantined staff members and two active positive and quarantined student cases

COMMITTEE REPORTS:

***Finance Committee Randy Iversen May 4, 2021**

- Reviewed April claims and March investment and ASB reports and current enrollment numbers
- Updated 2021-22 budget information provided due to legislative updates and a decrease in High School ANB
- Discussed the replacement of an estimated 100 older chromebook devices with the use of ESSER funds
- Mr. Sukut provided an update on the Insurance Committee meeting as noted in his report
- Stated that the summer band trip to Minnesota has been cancelled so no funds would be requested this year
- The 2021-2022 contract with Interquest Detection Canines is on the agenda for approval tonight

***Buildings and Grounds Jon Marker May 4, 2021**

- West Side crosswalk cement replacement is scheduled for summer. West Side also needs the gym wall painted
- Options from McKinstry regarding the transfer of all Central HVAC controls to Johnson Controls for continuity of service were presented
- Quotes for a food delivery ramp installation on the east side of the building and a replacement for the multi-fold kitchen door that no longer exists are being solicited
- Mrs. Romo reported the elevator did not work properly when a staff member used it. The company working on the elevator stated that its mechanics are outdated and replacement may be needed soon
- Information on the cost of connection/updates to the second and third floor fire alarm system at the Middle School was reviewed
- Mr. Sukut will get estimates on replacement of Middle School windows. This could be an ESSER II fund project
- Hydroseeding is scheduled for tomorrow at the High School to complete the area near the new track
- Samples graphics for the High School gym floor were provided. A community, staff and student survey is in the works for input regarding the preferred design
- The Administration Office ventilation system may be reviewed to address extreme temperature differences
- The District continues to look at possible updates to intercom systems district-wide
- Reviewed updated project lists for each building

***Curriculum and Policy David Seitz May 4, 2021**

- Summer school, elementary testing and ACT scores were part of Mr. Barnhart’s curriculum report. The new math curriculum is arriving
- Due to an issue with current Middle School science textbooks, science is now set for curriculum review in 2021-22 with an updated rotation schedule provided to the Trustees
- Mr. Sukut updated the committee on legislative action
- The District has been in contact with the County Health Department regarding COVID vaccinations and quarantine. We have a letter from the Health Department stating that fully vaccinated individuals do not have to quarantine or get tested upon exposure unless they show symptoms
- Graduation plans are underway. At this time, limited tickets per student will be issued for guests
- Board Policies are on the agenda for consideration

***Public Relations and Personnel Kelly Dey May 4, 2021**

- Reviewed certified, classified and co-curricular vacancies, new hires, transfers and resignations
- The committee of administrators, athletic director and board members who worked on the new coaches contract format and evaluation tool used this year will meet this month to review the process
- Discussed the cheer coach contract (which will be put on hold due to a resignation) and the request by students to split cheer/dance into separate entities
- Reviewed the 2021-22 classified contract renewals

DISCUSSION/ACTION AGENDA:

*** *CHEER/DANCE PLAN***

- Student request to split the current cheer/dance team into two separate entities. Students at the meeting spoke in favor of this move and explained how it would benefit them and make both teams stronger. Following the student presentation, Mr. Sukut thanked the girls and stated that with the resignation of Mrs. Dasinger as head coach, the administration needs time to look at the program as a whole before making a recommendation to the Trustees on the direction of the program.

*** *LEGISLATIVE UPDATE***

- Reviewed status of bills following end of the session. Of particular interest:

- New certification requirement for speech aides currently only offered at the University of Montana at an estimated cost of \$12,000. This may change hiring needs for this program
- Transgender athletes must participate in their birth gender- this is in conflict with Federal law
- HB 661 with regards to taxation on stripper wells- should not have much affect on us

***MTI vs JOHNSON CONTROLS FOR CENTRAL SCHOOL HVAC SYSTEM**

- Currently both vendors monitor part of the whole system at Central School. This causes issues for the custodians when there are concerns with the whole system
- This would be handled with two change orders to the current HVAC project handled by McKinistry who is recommending Johnson Controls. *Change order 1:* Incorporate boiler controls into the front-end so monitoring can be done by JCI remotely- Cost: \$24,906.24. *Change order 2:* adds 17 fan coil units to the west wing to allow thermostats in each room to be controlled remotely- Cost: \$71,324.46. Plan to use ESSER II funds.

***REQUEST TO MOVE TIME CLOCK PLUS FROM LOCAL HOSTING TO CLOUD BASED USE**

- The District utilizes Time Clock Plus (TCP) to track non-certified time for payroll purposes
- TCP alerted the District to an end of life date of November 2020. This was extended because of COVID
- Due to the cost for the cloud, the District elected to utilize the local hosting version as long as possible
- MDU city-wide power outage resulted in a temporary of TCP and all historical data
- TCP, to assist the District with an unexpected move to the cloud, provided a quote of \$6,300 vs \$15,550

Mr. Sukut reported to the Trustees that this topic was informational only as he needed to have Nathan Roth weigh in on the issue and possible solutions.

***BUILDING PROJECT UPDATES**

- Quote from B&B Builders to install a new Modernfold accordion partition between the kitchen and the gym. It is lockable and can be keyed with other school keys – COST: \$5,900.00
- Quote from High Tech Solutions for installing new fire alarm devices for 2nd and 3rd floors to address code deficiencies – COST: \$50,000.00. Trustees had questions on items marked excluded on the quote. Additional information will be sought and presented to the Trustees before a final decision is made.

***2021-2022 RENEWAL OF DISTRICT HEALTH/DENTAL INSURANCE WITH EBMS THROUGH JOINT POWERS TRUST (JPT)**

- Insurance Committee is recommending the one-year commitment renewal at an 8% increase. Renewing for one year will satisfy the current three-year commitment the District is under allowing the committee to choose to go to bid for the 2022-2023 year.

Following discussion on how the increase affects premium rates, Mr. Iversen moved and Ms. Dey seconded a motion to approve renewal of the health/dental insurance with EBMS through JPT for the 2021-2022 year. The motion passed 7 to 0 with Mr. Seitz abstaining due to a conflict of interest.

***REAL MONTANA REQUEST TO RENT A CRUISER 5/13/21 TO GO TO WILLISTON**

Mr. Sukut recommended approval of use of a District cruiser for this purpose with the caveat that Trustees will need to consider going forward, whether funds charged for renting these buses makes up for the wear and tear on the vehicles. A motion by Mr. Iversen approving the request of REAL Montana to rent the cruiser passed unanimously following a second by Mr. Setiz.

*** NEW HIRES**

- Melissa Damm – 2021-22 Middle School Special Education Teacher
- Jaime LeMay – 2021-22 Middle School Math Teacher
- Alexa Shipp – 2021-22 Grade 2 Teacher
- Sherri Maki – 2021-22 Middle School Special Education Teacher Contract Renewal
- Bethany Redekopp – West Side Special Education Aide
- Tonya Schoepp – Central Title I Aide

Ms. Dey moved to approve the list of new hires for employment with Sidney Public Schools pending reference and background checks. The motion passed unanimously following a second by Mr. Marker.

*** RESIGNATIONS**

- Katie Dasinger – High School Head Cheerleading Coach
- Amber Gabel – High School Assistant Volleyball Coach
- Jerome Hoffman – High School PE Teacher and all Coaching effective at the end of 2020-21 school year
- Dusty Ivory – Head Cook
- Shane Monsen – High School Special Education Teacher effective at the end of the 2020-21 school year
- Melanie Morrill – West Side OT/PT Aide
- Maida Morton – Elementary Special Education Aide (Hired but never started)
- Kristen Takeuchi – Middle School Head Cheerleading Coach
- Taycia Yockim – High School Custodian

Mr. Iversen moved to accept the resignations. Mr. Seitz seconded the motion which passed 8 to 0.

*** 2021-2022 CLASSIFIED STAFF CONTRACTS**

The following classified personnel were renewed for 2021-2022 with salaries to be addressed at a later date on a motion by Ms. Dey and a second by Mr. Villegas. The motion passed unanimously.

ADMINISTRATION OFFICE:

Michelle Lambert – *Ass't Dist Clerk*
Chris Lee – *Activity Director*

Tracy Click – *Ass't Bus Mng*

Kasey Deschaine – *Supt Ass't*

Christy Nelson – *PR Personal Clerk* Kay Trail – *Nurse*

TRANSPORTATION:

David Christensen – *Activity Driver*
Frank DiFonzo – *Sub Rte/Activity Driver*
Chet Hill – *Sub Rte/Activity Driver*
Martin Morales Jr – *Maintenance*
Nyle Oberghell – *Activity Driver*
Rodney Wall – *Activity Driver*

Mark Brodhead – *Activity Driver*
Molly Cook-Fine – *Route Driver*
Tami Edinger – *Route Driver*
Nicki Kallem – *Route Driver*
Martin Morales – *Supervisor*
Karen Sivertson – *Route Driver*
Jesse Williams – *Sub Rte/Act Drvr*

Matt Buske – *Route Driver*
Ann Cummings – *Route Driver*
Ty Graves – *Activity Driver*
James Meissel – *Activity Driver*
Shelly Moran – *Route Driver*
Paul Turek – *Sub Rte/Activity Dr*
Terry Williams – *Activity Driver*

AIDES/TUTORS:

Tami Christmann – *SPED Aide*
Alicia Esterby – *Preschool Aide*
Ashley Jackson – *HS Study Hall Aide*
Jennifer LaDuke – *SPED Aide*
Jennifer Lunderby – *MS Study Hall Aide*
Alisha Miner – *SPED Aide*
Allyson Petty – *SPED Aide*
Tonya Schoepp – *Title Tutor*
Erika Snow – *OT/PT Aide*
Renee Troutd – *SPED Aide*
Lori Wilhelm – *SPED Aide*

Donald (Jim) Bailey – *Title Tutor*
Danielle DeShaw – *SPED Aide*
Cheryl Hansen – *Title Tutor*
Jenny Hoffman – *SPED Aide*
Marilyn Lorenz – *SPED Aide*
Cheryl Mastvelten – *SPED Aide*
Jane Olson – *SPED Aide*
Jenny Pust – *SPED Aide*
Tara Skaar – *Title Tutor*
Sonia Spaulding – *Preschool Aide*
Jammie Uran – *SPED Aide*
Cheryl Woirhaye – *SPED Aide*

Hollye Blekestad – *SPED Aide*
Jessica Dockweiler – *SPED Aide*
Susan Iversen – *SPED Aide*
Maria Jensen – *Title Tutor*
Brianna Lunderby – *Speech Aide*
Virginia Meng – *SPED Aide*
Trista Papka – *SPED Aide*
Sandy Rehbein – *Preschool Aide*
Toni Smelser – *Speech Aide*
DelRae Steinbeisser – *SPED Aide*
Kim Wenzel – *SPED Aide*

CUSTODIANS:

Laura Clark – *WS Cleaner*
Jennifer McGahan – *MS Cleaner*
Emma Stevenson – *WS Hd Custodian*

Sharwyn Anderson – *C Custodian*
Sheila Iszler – *MS Custodian*
Karen Moerman – *HS Hd Custodian*
Greg Vannatta – *MS Hd Custodian*

Charles Buxbaum – *Sub Custodian*
Brenda Kiamas – *HS Hd Custodian*
Zechariah Murphy – *HS Custodian*

FOOD SERVICE:

Dru Jones – *Ass't Manager*
Barbara Luke – *FS Worker*
Jenifer Verhasselt – *FS Worker*

Monica Baisch – *FS Worker*
Margo Lawler – *FS Worker*
Barbara Nelson – *FS Worker*
Renita Welnel – *FS Worker*

Sara Burnison – *FS Worker*
Sherry Lessman – *FS Worker*
Pam Radke – *FS Director*

TECHNOLOGY:

Nathan Roth – *IT Director*

Nick Kallem – *IT & AV*
Ken Stennes – *Part-time IT*

Marcos Morales – *IT (Tech I)*
Tari Syth – *IT (Tech II)*

SECRETARY/ADMINISTRATIVE ASSISTANT:

Marcy Harrison – *PT Sec*
Kathy Nicholson – *CS Admin Ass't*

Kathy Johnson – *MS Admin Ass't*
Maria Peters – *HS Admin Ass't*

Nicole Enriquez – *Attendance Sec*
Maria Neff – *HS Office Mnger*
Carla Verhasselt – *WS Admin Ass't*

*** 2021-2022 SERVICE CONTRACTS:**

- No action was taken on the 2021-22 United Heritage Life & Vision or the 2021-22 Montana Cooperative Services Agreement
- Mr. Seitz moved to approve the 2021-22 dues for the **Montana Quality Education Coalition** in the amount of \$2,500. The motion passed unanimously following a second by Ms. Dey.
- Mr. Iversen moved and Mr. Marker seconded a motion to approve the 2021-22 membership renewal for the **Montana School Board Association** in the amount of \$8,901, a \$483 increase over 2020-21. The motion passed unanimously.

- Ms. Dey made a motion to approve the 2021-22 membership in the **Montana High School Association (MHSA)** at a cost of \$4,250. The motion passed unanimously following a second by Mrs. Gorder.
- Mr. Seitz moved to approve the payment of the 2021-22 concussion insurance in the amount of \$191 and the liability catastrophe premium in the amount of \$836 provided by **MHSA**. The motion passed 8 to 0 following a second by Mr. Villegas.
- 2021-2022 membership by individual District administrators in the **School Administrators of Montana** was approved on a motion by Ms. Dey and a second by Mr. Iversen. The motion passed 8 to 0.
- The 2021-22 contract with **Interquest Detection Canines** for three ½ day and one full day of drug dog searches was approved on a motion by Mr. Setiz and a second by Mr. Iversen. The motion passed unanimously.

*** BOARD POLICY ACTION:**

- Mr. Steinbeisser moved and Mr. Seitz seconded the motion to approve the following board policies on first reading. The motion passed unanimously.

BP 1310- Dist Policy & Procedures *Changes resulting from the passage of HB 246 regarding flexibility in personalized learning & teacher licensure and computation of aggregate hours of instruction*

BP 2050- Student Instruction *Changes resulting from the passage of HB 246 regarding flexibility in personalized learning & teacher licensure and computation of aggregate hours of instruction*

BP 2100- School Year Calendar & Day *Endng paragraph added regarding the establishing on an extended school year as well as providing instruction on Saturdays as needed*

BP 2221- School Emergencies & Closures *Additions regarding emergency declarations & school time based on this*

BP 2410P- High School Graduation Requirements *Further clarifies Board waiver of graduation requirements, how alternative programs may be applied to meet grad requirements, post graduate opportunities for under 19 and students experiencing educational disruption*

BP 3310 *Allow families relocating to MT to enroll prior to establishing residency*

BP 2510 – School Wellness Policy – *Current policy does not meet state school food standards. No action taken on this policy. It will be reviewed at June committee meetings*

- Mr. Steinbeisser moved and Mr. Iversen seconded the motion to approve second reading and adoption of the following board policies. The motion passed 8-0.

BP 1700 – Uniform Complaing Procedures: *New language due to new Title IX sexual harassment regulations*

BP 3130 – Students of Legal Age: *Updated to ensure consistencey w/laws governing homeless students & court orders*

BP 3210 – Equal Ed Opporunity, Nondiscrimination & Sex Equity: *Identify Title IX & Section 504 Coordinators*

BP 3225, 3225F & 3225P – Sexual Harassment of Students; Policy; Reporting Form & Grievance Procedure: *To bring all policies into compliance with new Title IX sexual harassment regulations*

BP 3226 – Bullying-Harassment-Intimidation- Hazing: *Authorizes Title IX Coordinator to follow sexual harassment grievance process when allegation made under this policy suspected to be sexual harassment*

BP 3310 – Student Discipline: *Specifically prohibits student academic misconduct*

BP 5010 – Equal Employment Opportunity, Nondiscrimination & Sex Equity: *Identify Title IX & Section 504 Coordinator*

BP 5012, 5012F & 5012P – Sexual Harassment of Employees; Policy; Reporting Form & Grievance Procedure: *To bring all policies into compliance with new Title IX sexual harassment regulations*

BP 5015 – Bullying-Harassment-Intimidation: *Authorizes Title IX Coordinator to follow sexual harassment grievance process when allegation made under this policy suspected to be sexual harassment*

BP 5120F; 5120P & 5122F– Determination Form; Privacy Act Statement; Criminal Dissemination Log; Fingerprint Background Handling Procedure; & Applicant Rights & Consent to Fingerprint: *New model documents to comply w/new standards & auditing requirements of MT Dept of Justice due to new guidance issued by the FBI*

BP 5228F; 5228F1 & 5228P – Acknowledgement of Receipt Form; Request for Records & Transportation Drug Testing: *New models to reflect implementation of the Commercial Driver’s License Drug & Alcohol Clearinghouse*

BP 5232 – Abused & Neglected Child Reporting: *Updated to comply w/ 20-7-1311 & 20-7-1316 MCA- steps to educate MT school officials about child sexual abuse & human trafficking*

BP 5328P – FMLA Procedures: *Updated to address guidance in situations when both spouses are District employees*

BP 7220 & 7220P – Supplement Not Supplant & Title I Methodology: *New models regarding supplementing vs supplanting on Federal grants*

Chairman Thogersen provided an opportunity for Community Comment on non-agenda items: NONE

Mr. Sukut thanked Craig Steinbeisser for his years of service to the Board. Chairman Thogersen presented him with a gold pass to Eagle events and also extended the thank of all the Board members. Those in attendance were invited to stay following the reorganization meeting for cake and to thank Craig.

With no further business to come before the Trustees, the meeting was adjourned at 7:50 PM.

Board Chair

Approved: _____

Attest:

District Clerk